



**Town of Havana**  
**Citizen's Advisory Task Force (CATF) Meeting**  
April 8, 2025 @ 5:00 p.m.  
MEETING AGENDA

**I. CDBG PROGRAM OVERVIEW**

A. **Funding Categories** – The town can apply for CDBG funding in one of these four categories:

1. Housing
2. Neighborhood Revitalization
3. Commercial Revitalization
4. Economic Development

B. **Funding Availability:**

1. Based upon the city's low-to-moderate income population, the city is eligible to apply for CDBG grant funds for all the categories listed above. The city may apply for any of these categories during the annual application cycle, which concludes this year on **May 2, 2025**.
2. Florida Commerce has waived the funding limit requirement for this round of CDBG funding.

C. **Project Requirements & Uses for Funding**

1. Project Requirements: To be eligible for funding, an activity must meet at least one of the following National Objectives:
  - a) Benefit to Low-and Moderate-Income Persons - at least 51 percent of the beneficiaries must be low- and moderate-income persons (total household income is at or below 80 percent of the area's median income),
  - b) Elimination of Slum and Blight - eliminate conditions of slum or blight as defined by state law and identified by the unit of local government on a spot or area basis, or
  - c) Address an Urgent Need - the activity must alleviate a condition that poses a serious and immediate threat to those living in the area. The condition must have occurred within 18 months of application. The unit of local government must demonstrate that it is

unable to finance the activity on its own and that other funding is not available.

2. Possible Uses for Funding: The program provides an excellent opportunity for communities to obtain funds for projects that they cannot otherwise afford. CDBG funds can also provide administrative support for local governments that may not have the staffing resources necessary to administer their projects. Examples of CDBG-funded projects include:
  - a) Water and Sewer Improvements,
  - b) Rehabilitation of Substandard Housing,
  - c) Street and Sidewalk Improvements,
  - d) Economic Development Activities that Create Jobs for Low- and Moderate-Income People,
  - e) Downtown Revitalization, including Facade Improvements, Streetscaping, and Underground Utilities,
  - f) Park Facilities and Community Centers, and
  - g) Drainage / Stormwater Improvements

## **II. CATF MEMBER DISCUSSIONS OF POTENTIAL PROJECTS**

## **III. CATF RECOMMENDATIONS TO THE CITY COUNCIL**

## **IV. CATF MEMBER SIGNATURE AUTHORITY FOR MEETING MINUTES**